Basel ii Compliance Professionals Association (BCPA)
1200 G Street NW Suite 800 Washington, DC 20005-6705 USA
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The CP3E Exam

Step 1: You have studied the presentation carefully and you are ready to sit for the exam.

Please send an email to Lyn Spooner (lyn@basel-ii-association.com)

The title of your email: Please Send me the Username and Password for the Certified Pillar 3 Expert (CP3E) Exam.

Please let us know:

- 1. Your Name as it will be on your certificate:
- 2. Your Email Address:
- 3. Your Mail Address here we will send your certificate:

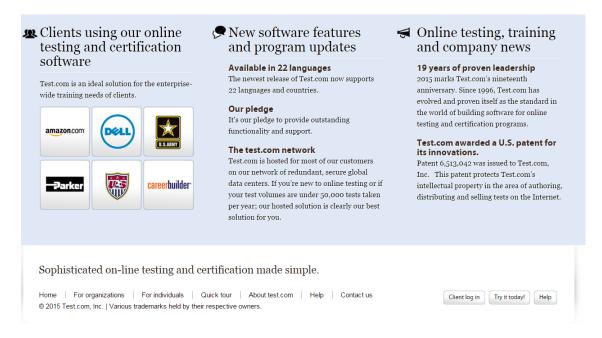
<u>Step 2</u>: We will give you access to the testing application. You will receive an email with your:

A. Username B. Password C. Account Information

Step 3: You may visit the following URL: www.test.com

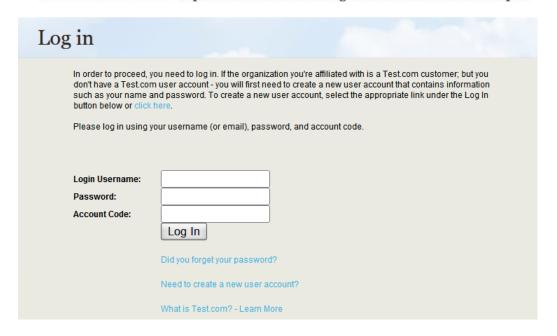


Please click Client log in



Step 4: Use your Username, Password and Account information we have sent you.

test.com Sophisticated on-line testing and certification made simple."



<u>Step 5</u>: You will see the message: "Welcome, Your Name" Please choose "Take a Test".



Step 6: Please choose "Display Tests by Category (original Test.com Way to Take a Test)".



<u>Step 7</u>: Please choose "Certified Pillar 3 Expert (CP3E)" (under the Name column)"

Step 8: Please click "Start Taking This Test".
Good Luck

Step 9: If you pass the exam

Congratulations!

You are a Certified Pillar 3 Expert (CP3E).

As a certified professional, you are entitled to write about your certificate in your CV, resume, websites etc. using the name and the logo of the association and the certificate.

We will send your signed and stamped certificate via standard mail. You will receive it up to 3 months after the day you passed the exam.

Step 10: If you do not pass the exam

Please, study the presentation carefully. Try to understand the details. You can definitely pass, and you will have the opportunity to try again.

You will have (at no extra cost) a second opportunity to sit for the exam. You can use again your Username, Password and Account information we have sent you. Good Luck! If you do not pass again, you have to study more. You will have (at no extra cost) a third opportunity to sit for the exam. You can use again your Username, Password and Account information we have sent you.

If you do not pass the third time, you will have (at no extra cost) more opportunities to sit for the exam, but not immediately. After one year, we will send you another Username and Password.

You may contact Lyn Spooner at: lyn@basel-ii-association.com

Best Regards,

George Lekatis

George Lekatis

President of the Basel ii Compliance Professionals Association

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